

## Medical Review

### What is a Group Home Medical Review?

A Medical Review completed annually for each APD client residing in an APD Licensed Group Home by an RN Medical Reviewer, to include an onsite observation (visual assessment of safety and well-being) of each APD client and a comprehensive review of their medications and medical appointments. This medical review is focused on the client and does not replace any other existing reviews conducted by APD or any other entity.

### Why is a Medical Review necessary?

Medical Reviews are a proactive way to verify safety, well-being and appropriate health care/follow up is occurring timely for APD clients residing in APD licensed group homes.

### Who will receive a Medical Review and how often?

APD clients residing in APD Licensed Group Homes will receive one medical review per year by a Florida licensed Registered Nurse.

### Will there be notification prior to the Medical Review being conducted?

Yes, group Homes will be provided written notification via posted mail at least 30 days prior to the scheduled visit as well as an email two weeks prior to confirm scheduled visit date and census.

### Who will conduct the Medical Review?

A Registered Nurse, licensed in the state of FL in accordance with Chapter 464, F.S., who is trained to complete Group Home Medical Reviews including state rule 65G-7.

### Does the resident need to be present during the Medical Review?

Yes, Acentra will schedule medical reviews during times when residents are in the group home to ensure the onsite observation (visual assessment of safety and well-being) is completed.

### Will this Medical Review replace any current APD processes?

No, Acentra is completing a client specific Medical Review. This Medical Review is not replacing any APD services.

## **What documentation is needed?**

Documentation within the **past 12 months** should include

- Any primary and/or specialty provider records/orders within the past 12 months and the following health records as applicable:
  - Age-appropriate exams
  - Labs
  - Dietary and nutrition orders
  - Hospital/ER records
  - Therapy/treatment records and orders
  - Nursing orders
- Person-Centered Support Plan
- Information related to the individual's involvement and schedule of meaningful day activities provided outside of the residence.
- A copy of the behavioral plan and supporting behavioral documentation (if applicable)

Documentation within the **past 30 days** should include:

- Medication administration record and medication error reports

## **What happens after the Medical Review?**

A copy of the Medical Review and its findings will be securely emailed to the group home contact. A copy will also be provided to APD.

## **What happens if there is a reportable finding?**

Reportable Findings will be noted on the Medical Review Report and APD will be notified within 24-48 hours.

## **What if the Medical Review needs to be rescheduled?**

If a Medical Review must be rescheduled for any reason, the group home should contact Acentra at 888.305.6377 or [FLAPDGH@acentra.com](mailto:FLAPDGH@acentra.com) as soon as possible.